

Louisiana Renaissance Festival Booth Application



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APPLICATION AND FEE MUST BE SUBMITTED BY AUG 15

2024 Merchant Application

Nov 2-3, 9-10, (12-14), 16-17, 23-24, 29-Dec 1, 7-8, 2024

The Louisiana Renaissance Festival attracts more than 75,000 patrons each year to experience some fun with history and everyday life of the European Renaissance. Our merchants offer our patrons uncommon products and services that complement our theme and many demonstrate the making of their fine, hand-crafted products. We are always looking for new merchants with unique products that will add excitement and authenticity to our festival, especially people who can demonstrate their products.

Currently, applications are not being accepted in the following categories: Imported/Resale Merchandise; Leather; Jewelry.

The jury will review all applications thoroughly and reserves the right to deny/exclude specific items from your product list. If you disagree with the exclusion of items, you will have two weeks to notify us via email or traditional mail that you would like to withdraw your application and we will refund a portion of your application deposit. **You will only be allowed to sell items that are approved and listed in your final contract, so please ensure your list is complete.**

Merchants may sell their approved products from a permanent structure, period tent, or cart. First-year merchants may not build, or purchase existing permanent structures. All structures, tents, carts, etc. must be approved by the Merchant Team PRIOR to set up. If you are interested in renting an existing shop space for the season, please contact us to learn of any availability. Pop-ups and/or Easy-ups are not period-appropriate and therefore not allowed.

The Louisiana Renaissance Festival requires all merchants to have a minimum of \$1,000,000 general liability insurance with the festival listed as additional insured. You may choose to purchase insurance through the festival for an additional fee. A copy of your current Certificate of Coverage must be on file with the Merchant Team prior to October 1. If it is not, your booth will be automatically put on the festival insurance, and your booth billed at the current rate, subject to change. If we are unable to insure your business and you are not able to obtain your own policy, you will not be allowed to open.

If accepted as a merchant, you will receive an email containing your contract and invoice. You will have 60 days from notification of your acceptance, or by October 1, whichever is earlier, to pay your merchant fees. If payment is not received by the deadline and no contact is made, your contract offer may be withdrawn and your deposit forfeited. Fees are based on footprint and begin at \$700.

A new merchant also has the option of renting temporary space in our Guest Artist Pavilion. This allows a new merchant to set up their vending area for **up to two weekends** at a discounted fee, giving both the merchant and the festival a chance to see if it is a good 'fit' for both parties. If you cannot provide your own insurance, you will be required to purchase festival insurance for the dates you are vending. There is one electrical outlet included

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at this location. If interested, please check the Guest Artist Pavilion option under "Your Desired Space" and state your preferred weekends.

If you have any questions regarding camping, please request information from our Camping Manager. Please note that camping fees are separate from booth fees and will be invoiced as such (including electricity).

Business Name: _____

Booth Name: _____

Name of Owner(s): _____

Phone Number: _____

Email Address: _____

Mailing Address: _____

City, State, Zip: _____

List previous festival experience (name and year):

What other festivals are you exhibiting at this year?

Please attach a short biography of your business and the artisans who create your product or service.

Please attach a comprehensive (detailed) list of all products that you are applying to sell, including photos, for review. Please note that any materials sent will not be returned to you unless explicitly requested and postage provided.

Please attach a photo of your tent/cart set up at other festivals.

Percentage of products handcrafted by you, your family, and/or your employees: _____

Percentage of products that are handcrafted by another artisan that you are reselling: _____

Percentage of product that is "buy/sell" that you utilize to make your craft/product: _____

If products are not made wholly by you, include information about where it is from on your Product List.

Do you demonstrate your craft? (Circle One) **YES** **NO**

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If yes, please provide a detailed description of your demonstrations. We highly encourage video of your demonstration. Please include a link to your online video or a DVD with your application (please note that we are unable to return the DVD).

Your Desired Space - Check the Booth Size you are requesting (including ropes and displays):

- Moveable Cart (\$700) Guest Artist Pavilion⁽¹⁾ 10' x 10'
 20' x 10' 20' x 20' 30' x 20'
 40' x 20' Other: _____ Request 15% Fee⁽²⁾

⁽¹⁾ Guest Artist Pavilion is \$220 per wk, specify preferred weekends (up to three - only two will be approved):

- Nov 2-3 9-10 (12-14)⁽³⁾ 16-17 23-24 29-30-Dec 2 7-8

⁽²⁾ Booths that qualify for a percentage fee (games, rides, services, food) will have a reduced space fee, plus 15% of gross sales due weekly.

⁽³⁾ Student Days (if you are approved for the second or third weekend, you may also attend these days).

Do you have any special considerations for your booth? (i.e. accommodations for disabilities, water, etc)

Electric Service in the booth: Fee is for electricity one weekend before through one weekend after the season.

- No Electric Required at booth 20 Amp weekend only - \$100 30 Amp weekend only - \$200

Insurance: (Check one)

I have my own insurance and will provide proof of insurance upon acceptance no later than October 1.

I wish to purchase festival insurance provided at a cost of approximately \$100 (subject to change).

I understand this application in no way guarantees acceptance into the Louisiana Renaissance Festival.

Signed: _____ Date: _____

There are two ways to send your application: mail it to our post office box with a check or email it and pay online when we email you an invoice. You can email it to merchantteam@larf.org with the subject "Merchant Application." If you choose to physically mail your application packet, please send your application, photographs, and the \$50 non-refundable application fee to:

Louisiana Renaissance Festival
Attn: Merchant Team
PO Box 220
Robert, LA 70455

Thank you for your interest in our wonderful festival! Huzzah!